



MassEVIP Application

Please complete & return postmarked
by **June 30, 2013**

Overview

The Massachusetts Electric Vehicle Incentive Program (MassEVIP) is a competitive grant program administered by the Massachusetts Department of Environmental Protection (MassDEP) that provides incentives to municipalities to purchase battery-electric or plug-in hybrid vehicles and install Level 2 charging stations.

MassDEP is launching MassEVIP to help meet the Commonwealth's aggressive climate and energy efficiency goals established by the Patrick Administration under the Global Warming Solutions Act (GWSA) and the Green Communities Act (GCA). MassEVIP helps the transition to a clean energy economy and reduces greenhouse gas (GHG) emissions from the transportation sector, one of the major sources of GHG emissions. By launching MassEVIP, the Commonwealth demonstrates its commitment to increase the deployment of electric vehicles in municipal fleets and the visibility of advanced technology vehicles in communities across the state.

Incentives

MassEVIP will provide the following incentives to successful applicants for electric vehicles and Level 2 charging stations:

- \$7,500 for battery electric vehicles
- \$5,000 for plug-in hybrids
- Up to \$15,000 for the installation of Level 2 charging station

Preference will be given to municipalities that are registered as a green community¹ in the Commonwealth, and/or are currently identified as having an Environmental Justice community, as defined by the Executive Office of Energy and Environmental Affairs (EOEEA).

Program Requirements

Electric Vehicles

Municipalities can use the vendors on state contract OVM-10 that offer battery electric and plug-in hybrid vehicles for the purchase of up to 5 electric vehicles (www.mass.gov/eea/agencies/massdep/air/grants/massevip.html).

¹ <http://www.mass.gov/eea/energy-utilities-clean-tech/green-communities/>

If a municipality wishes to purchase an electric vehicle that is not currently available on Massachusetts state-wide contract but is sold in Massachusetts, the municipality *itself* must be on the state wide contract with the Commonwealth for goods and services. The municipality may purchase a battery electric or plug-in hybrid vehicle identified on California's list (<http://energycenter.org/index.php/incentive-programs/clean-vehicle-rebate-project/cvrp-eligible-vehicles>); however, the municipality must do its own bid process to acquire the battery electric or plug-in hybrid vehicle. MassEVIP will then provide the incentive directly to the municipality upon presentation of the invoice attesting proof of the vehicle(s) purchase.

The municipality must commit to use the vehicle for municipal purposes for at least 36 months.

Charging Stations

A municipality is eligible to receive a Level 2 charging station with the purchase of at least one battery electric vehicle. In addition, the charging station must be publicly accessible and the space(s) must be restricted for the use of electric vehicles only.

If a municipality applies for and receives a grant to install a Level 2 charging station, the municipality must use vendors on RFR-2011-ENE-008 (www.mass.gov/eea/agencies/massdep/air/grants/massevip.html).

Application Process

Interested municipalities need to complete the following application form and submit to MassDEP, postmarked by June 30, 2013. Applications will then be reviewed by MassDEP. Upon completion of its review, MassDEP will issue Grant Application Approvals and an End-User Agreements that defines the terms and conditions of the grant to the awarded municipal applicants. Upon receipt of the signed End-User Agreement by MassDEP, the approved municipalities can then complete their vehicle purchase and charging station installation, if applicable. MassEVIP will provide the incentive directly to the vendor on state contract or reimburse the municipality² if it did its own competitive bid process by choosing a vehicle on California's list that is not currently available on Massachusetts state contract.

² As long as the municipality *itself* is on the state wide contract with the Commonwealth for goods and services.

MassEVIP Application

APPLICANT INFORMATION (* Required Fields)

Name of Municipality*: _____

Municipal Division applying for incentive: _____

Principal Contact*

Last Name: _____

First Name: _____

Title: _____

Email: _____

Phone: _____

Fax: _____

Street Address: _____

City: _____

State: _____

Zip Code: _____

Mailing address (enter ONLY if it is different from contact address above)

Street Address: _____

City: _____

State: _____

Zip Code: _____

Are you currently a Green Community as designated by the Massachusetts Green Communities Division? (Circle one)

YES

NO

Use the Table below to list the electric vehicle(s) your municipality is considering for purchase.

Make/Model	Type (Plug-in Electric or Plug-in Hybrid Electric)	Dealer

In the space provided below, please indicate how the vehicle will be used to increase the visibility of electric vehicles in your community.

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If planning on buying one or more battery electric vehicles (fully battery operated), your municipality is eligible to apply for assistance to install a Level 2 dual charging station. Do you wish to apply for assistance to install a Level 2 charging station? If yes, use the Table below to provide information for the requested charging station.

Make/Model:	
Vendor:	
Proposed location:	

Signature of Municipal Representative: _____

Date: _____

This form should be returned to MassDEP at the address below, postmarked no later than **June 30, 2013**.

Richard Blanchet
Branch Chief, BWP-DAC-TP
MassDEP
One Winter Street, 6th Floor

Boston, MA 02108